

**FEDERAL HISTORIC PRESERVATION CERTIFICATION APPLICATION  
FEE PAYMENT BY CREDIT CARD**

In accordance with Department of the Interior regulations 36 CFR 67.11, the National Park Service (NPS) charges a fee to process a Historic Preservation Certification Application.

If you are submitting a Historic Preservation Certification Application – Part 2, a preliminary processing fee of \$250 is charged, except for projects for which rehabilitation costs are under \$20,000. Upon completion of the work and submittal of the Historic Preservation Certification Application – Request for Certification of Completed Work (Part 3), another fee is charged based on the actual rehabilitation cost and is assessed in accordance with the fee schedule listed below. At the Part 3 stage, you will be billed the below amount minus the \$250 previously paid at the Part 2.

Fee	Project Cost
\$ 500	\$ 20,000 to 99,999
\$ 800	\$ 100,000 to 499,999
\$ 1,500	\$ 500,000 to 999,999
\$ 2,500	\$ 1,000,000 or more

The NPS cannot review your application until the fee is paid. The fee is payable by check or credit card. Payment by credit card will expedite processing of your application. Please note that NPS will not hold payment paperwork submitted with the Part 2 application. Therefore, the applicant is required to submit a separate payment form for the Part 3.

If you are paying by check, the NPS will send you a bill when your application is received from the State Historic Preservation Office. **Do not send a check with the application**--wait until you receive the bill from the NPS.

If you choose to pay by credit card, complete this page and send it with your application to the State Historic Preservation Office. **Do not send this form directly to the National Park Service.** When the NPS receives your application from the State Historic Preservation Office, the fee will be charged to your credit card.

**Your card will be charged by the National Park Service. You can expect this fee to appear on your credit card statement approximately one month after NPS receives the form from the State Historic Preservation Office.**

**Please note that the National Park Service cannot accept debit cards.**

Name as it appears on credit card \_\_\_\_\_ Telephone number \_\_\_\_\_

Credit card number \_\_\_\_\_ Security code \_\_\_\_\_ Expiration date \_\_\_\_\_

Authorized signature \_\_\_\_\_

Billing address of card holder \_\_\_\_\_

**Property Name and Address as they appear on the Historic Preservation Certification Application**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Project Number (if known) \_\_\_\_\_

Is this fee for a Part 2 or Part 3 Application? Specify: \_\_\_\_\_

**NPS Office Use Only**

Date Received: \_\_\_\_\_

Your credit card has been charged \$ \_\_\_\_\_ for processing your Part 2 / Part 3 application.  
Please contact the NPS at 202-354-2055 if you have any questions.